

Registration Form for Educational + Vocational Trade Fairs 2022

Agent/Organiser: IfT Institut für Talententwicklung GmbH
Marienburger Straße 1, 10405 BERLIN (Head Office) / Harniskai 11, 24937 FLENSBURG (Accounts Office)

We hereby register the institution/company
for the trade fairs marked on page 2:

(Name of the institution/university)

(Contact person)

(Street/number)

(Postal code / town / country)

(Phone)

(Email)

Specification of services per fair – consisting of the modules I – V

I. Module: Media (Print+Online)

- Presentation (1 page) in the fair guide „Chancen in ...“, also online as pdf
- Online version of the exhibitor profile in the search exchange for education opportunities (www.erfolg-im-beruf.de)
- Optional: Integration of audio clips / video clips
- Online list of exhibitors on the respective trade fair page at www.erfolg-im-beruf.de with link to the mentioned online profile

II. Module: vocatium Academy

- Passive and/or active participation in events for the dialogue between exhibitors, schools and Network partners (workshops, conferences, etc.)
- Presentation of the exhibitors and their educational offers in the participating schools by IfT employees (with personal distribution of the trade fair guide)

III. Module: Allocation of Appointments

- Survey of students with regard to their professional aspirations / inspection and evaluation of the questionnaires
- Allocation of suitable binding individual appointments between visitors and exhibitors
- Dispatch of the appointments to school students 14 days prior to the fair
- The lists of appointments for exhibitors are available on the exhibitor portal approx. 14 days prior to the fair

Specific services für presence event fairs

IV. Module: Stand+fair service

- Provision of a stand area of 8-9 sqm (larger at extra charge if space available)
- Exhibition stand: assembly and dismantling with system walls, furnishing of the fair stand (1 table / 4 chairs)
- Catering of the stand personnel (up to 4 person) with drinks/snacks can be booked separately if required
- Query of special wishes of the exhibitors (stand size, furniture, technology, personnel)
- Press and public relations work / traineeship notice-board at the fair / evaluation / follow-up-work

Specific services für online videochat fairs

V. Modul: Video Chat

- 2 day video chat fair (4 hours per day in the afternoon)
- Technical setup of the Videochat rooms for the exhibitors***
- Up to 4 consultants included (additional consultants 25 EUR each)

Conditions of participation

Early bird rebate of 3 % on all fairs ...

- from January 1st to April, 15th when registering until August, 15th of the previous year
- from April, 16th to July 31st when registering until October, 15th of the previous year
- from August 1st to November 30th when registering until January, 30th of the year in which the fair is taking place

40% of the participation fee will be charged directly after registration (or on January 1st 2022 if expressly requested). The rest of 60% will be charged 10 days prior to the fair. The partial amounts are invoiced.

General business terms

All prices are excluded of VAT.

The general business terms of IfT apply (see: www.erfolg-im-beruf.de).

Price categories

presence event fairs (module I, II, III und IV)*

Two-day fairs: A = 2.760,- EUR plus VAT
B = 2.860,- EUR plus VAT
C = 2.965,- EUR plus VAT

D = 2.600,- EUR plus VAT**

One-day fairs: E = 1.750,- EUR plus VAT

Online videochat fairs (module I, II, III und V)

Two-day fairs:
F = 1.795,- EUR zzgl. USt.

Price categories are stated on page 2 of behind each trade fair.

***Coronavirus:** Should the Corona-related strict conditions be revived in 2022 and face-to-face fairs be prohibited again or subjected to severe restrictions (see Section 5 I of our terms and conditions), the face-to-face fairs will be realized as Videochat fairs (per day 4 hours): 2-day face-to-face fairs as 2-day Videochats (price: 1.795,- EUR), 1-day face-to-face fairs as 1-day the face-to-face fairs Videochats (price: 1.450,- EUR).

**Provision of a stand size of 6-7 m² / stand staff: up to 2 people

***The technical set-up on the exhibitor side (in particular firewall configuration and provision of Videochat-enabled devices) is the responsibility of the exhibitors.

Privacy

We advise you that we might use your personal data under Art. 6 f) GDPR to provide you with further information to future events of IfT (e.g. follow-on fairs or new fair-concepts). If this is not desired you may informally object at any time acc. Art. 21 I, II GDPR.

Please mark the requested fairs:

(Please note: Several trade fairs, namely Harz, Hof/Vierländereck, Kassel/Göttingen, Leipzig/Halle, Mainz/Wiesbaden, Rhein-Neckar-Pfalz/Mannheim and Ulm/Neu-Ulm are attended by pupils from two or more federal states. In the following list, the fairs are assigned to the federal state in which the fair location is located).

Presence event fairs

Baden Württemberg:

Aalen - 10./11.05. - Stadthalle Aalen - B
Rhein-Neckar-Pfalz/Mannheim - 24./25.05. - SAP Arena - C
Bodensee/Friedrichshafen - 28./29.06. - Graf-Zeppelin-Haus - C
Sinsheim - 01.07. - Technik Museum Sinsheim - E
Stuttgart - 07./08.07. - H.-Martin-Schleyer-Halle - C
Freiburg - 19./20.07. - Konzerthaus Freiburg - C
Heilbronn - 06./07.10. - Konzert-/Kongresszent. Harmonie - A

Bavaria:

Oberbayern/Fürstentfeldbruck - 29./30.03. - Veranstaltungsforum FFB - C
Erlangen - 06./07.04. - Heinrich-Lades-Halle - B
München - 04./05.05. - MVG-Museum München - C
Fürth - 20.05. - Stadthalle Fürth - E
Hof/Vierländereck - 24./25.05. - Freiheitshalle - B
Niederbayern/Landshut - 22.06. - Messehalle - E
Ulm/Neu-Ulm - 28./29.06. - ratiopharm arena - B
Würzburg/Schweinfurt - 29./30.06. - s.Oliver Arena - C
Augsburg - 05./06.07. - Kongress am Park - B
Ingolstadt - 07./08.07. - SATURN ARENA - B
Regensburg - 12./13.07. - Donau-Arena - B
Nürnberg - 13./14.07. - Meistersingerhalle - C

Berlin / Brandenburg:

Berlin focus - 16./17.03. - Max-Delbrück-Centrum - D
Cottbus - 17.05. - Lausitz Arena - E
Teltow-Fläming - 31.05./01.06. - Klubhaus Ludwigsfelde - D
Berlin - 15./16.06. - Arena - C
Berlin/Havelregion - 21./22.09. - Stadthalle Falkensee - D
Potsdam - 27./28.09. - MBS Arena - B
Prenzlau - 10.11. - Uckerseehalle - E

Bremen:

Bremerhaven - 05./06.05. - Stadthalle Bremerhaven - A
Bremen - 28./29.06. - Messe Bremen - C

Hamburg:

Hamburg Süd - 31.05./01.06. - edel-optics.de Arena - B
Hamburg Nord - 08./09.06. - MesseHalle Schnelsen - C

Hessen:

Gießen/Wetzlar - 11./12.05. - Kongresshalle Gießen - C
Rhein-Main/Offenbach - 08./09.06. - Messe Offenbach - C
Kassel/Göttingen - 21./22.06. - Kongress Palais Kassel - C

Mecklenburg-West Pomerania:

Neubrandenburg - 30./31.03. - Jahnsportforum - A
Rostock - 14./15.06. - HanseMesse - A
Schwerin - 11./12.05. - Sport- und Kongresshalle - A

Lower Saxony:

Hannover - 11./12.05. - HCC - C
Oldenburg - 24./25.05. - Messehalle - B
Lüneburger Heide/Lüneburg - 14./15.06. - Sportpark Kreideberg - A
Braunschweig/Wolfsburg - 06./07.07. - Volkswagen Halle - C
Emsland/Grafschaft Bentheim - Termin noch offen - Ort noch offen - A

North Rhine Westphalia:

Gelsenkirchen - 29./30.03. - Wissenschaftspark - C
Aachen - 26./27.04. - 100'5 Arena - B
Duisburg - 27./28.04. - Mercatorhalle Duisburg - B
Dortmund - 04./05.05. - Messe Dortmund - B
Düsseldorf - 24./25.05. - Mitsubishi Electric HALLE - C
Köln - 31.05/01.06. - XPOST Köln - C

Bielefeld - 01./02.06. - Stadthalle Bielefeld - C
Mönchengladbach - 14./15.06. - Hugo Junkers Hangar - B
Krefeld - 07./08.09. - Seidenweberhaus Krefeld - B
Bonn - 13./14.09. - Brückenforum Bonn - B
Münster - 15./16.09. - Messe u. Congress Centrum Halle Münsterland - C
Gütersloh - 20./21.09. - Stadthalle Gütersloh - B
Essen - 21./22.09. - Zeche Zollverein - C

Rhineland Palatinate:

Mainz/Wiesbaden - 24./25.05. - Halle 45, Mainz - B
Trier - 12./13.07. - Europahalle - C
Koblenz - 14./15.09. - Rhein-Mosel-Halle - B

Saarland:

Saarbrücken - 05./06.04. - Saarlandhalle Saarbrücken - B

Saxony:

Leipzig/Halle - 08./09.06. - Globana Trade Center - C
Chemnitz/Zwickau - 23./24.06 - KRAFTVERKEHR Event- und Kongresskultur - A
Dresden - 30.06./01.07. - Flughafen Dresden - C

Saxony Anhalt:

Harz - 21.04. - Harzlandhalle Ilsenburg - E
Dessau-Roßlau - 28./29.06 - BSZ Hugo Junkers - A
Magdeburg - 05./06.07. - Maritim Hotel Magdeburg - C

Schleswig-Holstein:

Kiel - 22./23.03. - Wunderino Arena - B
Flensburg - 26./27.04. - Flens-Arena - B
Westküste/Husum - 04.05. - Messe Husum & Congress - E
Lübeck - 17./18.05. - Kulturwerft Gollan - C
Süd+Mittelholstein/Neumünster - 15./16.06. - Holstenhallen - A

Thuringia:

Erfurt - 05./06.04. - Steigerwaldstadion - B
Jena - 28./29.09 - Sparkassen-Arena - A

Videochat fairs

Westfalen - 23./24.05. - VC - F
Rheinland-Pfalz/Saarland - 21./22.06. - VC - F
Rhein/Ruhr - 23./24.08. - VC - F
Hessen - 21./22.09. - VC - F
Baden-Württemberg - 27./28.09. - VC - F
Mitteldeutschland - 05./06.10. - VC - F
Bremen/Niedersachsen - 11./12.10. - VC - F
Bayern - 18./19.10. - VC - F
Hamburg/Nordost - 08./09.11. - VC - F
Berlin/Brandenburg - 15./16.11. - VC - F

Subject to modifications. Date: 28.05.2021

(place, date)

(Company stamp / binding signature)

Please send the completed form as a scanned file by mail to info@if-talent.de. Only in the case that this is not possible it can be send by mail to an IFT office (addresses see page 1) or by fax to the central fax number: +49 30 405771259.